

Shade Tree Commission Meeting, Wednesday, February 25, 2026

Official Minutes

Members Present: Chair Helen Rancan, Ellen Clancey, Farryl Mixson, Jill Raday Committee Members, Township Landscape Architect Alisa Stanislaw; STC Advisor Michael Schuit;

Missing members: Township Engineer, Francis Guzik and Township Liaison, Linda Geevers

Public present: none

I. Call to Order at 6:30 pm and Statement of Adequate Notice read: Alisa Stanislaw

II. Roll Call – Rancan, Clancey, Mixson, Raday. Quorum achieved

III. Old Business:

- Permit application counts to date under Chapter 170, For the Years 2026: January = 4 and February = 1
- Community Forestry Management Plan (CFMP) update and 2026 schedule, for the upcoming 3/25/26 meeting committee members will review the following documents: CFMP guidelines, previous WW CFMP, NJ Audobon overview. (Please see schedule below for this plan management)
- Arbor Day 2026 "Revolutionary Roots" Update: April 25, 2026, at the Arboretum or WW Senior Center in case of rain. The timeline and assignments were updated, and the contestant application form completed defining the theme concept.
- Approval of \$545 for cash prizes for the Arbor Day Art Contest: 1st Clancey, 2nd Mixon, all in favor.
- Tree to be planted for Arbor Day will be one of the initial 7 trees purchased from Barton Nursery
- Tree purchase from Barton Nursery, Cranbury update: all 7 Trees tagged and to plant May 30, 2026, with volunteers, a total of 6 trees from time of 0930 to 1300. The 7th tree, White Oak, as noted above, will be designated for Arbor Day planting.
- Approval to amend Agenda to include approval of the meeting minutes of January 28, 2026: 1st Mixson and 2nd Raday, all in favor.

- Approval of Appointment of Farryl Mixson to Vice Chair, 1st Clancey and 2nd Rancan, all in favor

IV. New Business

- Set Date for Shade Tree Commission Presentation to Council
- NJ Invasive Species Act Discussion: NJ Invasive Species Management Act will support the STC and council for restriction of invasive species sales (bamboo)

VI. Public Comment: none

VII. Closed Session- none needed

VIII. Adjournment

Next Scheduled meeting dates: 3/25/2026, 4/22/2026, 5/27/26, 6/24/26, 7/22/2026, 8/26/2026, 9/23/2026, 10/28/2026, 11/25/26026, and 12/23/2026

- **To maintain accreditation of NJ Urban and Community Forestry Accreditation, a consultant, Daniel Dobromilsky, was contracted to assist the township and STC for this review and reapplication process of the Community Forestry Management Plan (CFMP). Therefore, a Tentative 2026 schedule was developed that is open to change as the plan evolves:**

Schedule:

February- Dan Dobromilsky will meet with Township Engineer F. Guzik and Landscape Architect A. Stanislaw in the upcoming weeks, and a 25% inventory of trees in town will be done, weather permitting.

March- First list of topics, for example maintenance of trees

April- Review topics and research if needed. CFMP public awareness and to be set up at Arbor day.

May – Final list of Topics and details to be covered

June- First draft and this will be on the council agenda and WW Township website

July- Briefing by Dan Dobromilsky and comments to him

August- Second draft review, and incorporating community, DPW, and engineering inputs. This second draft once changes made will be presented to Council

September- Briefing by Dan Dobromilsky

October- Final review, recommendations and then approval

November- Submission to the DEP